

Mitsuchem Plast Ltd.

(Formerly known as Mitsu Chem Pvt. Ltd.)

329, Gala Complex, Din Dayal Upadhyay Road,
Mulund (W), Mumbai - 400 080, Maharashtra, INDIA.

T : + 91 22 25920055 F : + 91 22 25920077
E : mcpl@mitsuchem.com W : www.mitsuchem.com
CIN : L25111MH1988PLC048925



Date: July 31, 2024

To
All the Directors,
On the Board of Mitsu Chem Plast Limited
Mr. Jagdish Dedhia
Mr. Sanjay Dedhia
Mr. Manish Dedhia
Mr. Dilip Gosar
Ms. Neha Huddar
Mr. Hasmukh Dedhia

Sub: Board Meeting to be held on August 9, 2024

Members,

Notice is hereby given that the Fourth Meeting of Board of Directors of Mitsu Chem Plast Limited for the Financial Year 2024-25 will be held on:

Day : Friday
Date : August 9, 2024
Time : 4.45 p.m.
Venue : 329, Gala Complex, 3rd Floor, Din Dayal Upadhyay Marg, Mulund (West),
Mumbai – 400 080.

Inter-alia to transact following business:

Item No.	Subject Matter	Page No.
A. ITEMS FOR INFORMATION AND NOTING		
1	To grant Leave of absence, if any	
2	To note minutes of the previous Board Meeting	

1

Manufacturing Units

Unit-I: N-83/84, MIDC, Tarapur,
Boisar, Dist. Palghar -401506.
Maharashtra.

Unit-II: J-237, MIDC, Tarapur,
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Unit-III: Plot No. 24/11, 24/12, 24/15, 24/8B & 25/1,
Village-Talavali (Lohop) , Post: Majgaon,
Opp. Birla Carbon Ind P Ltd., Tal. Khalapur,
Dist: Raigad, Pin: 410220. Maharashtra, India.

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Item No.	Subject Matter	Page No.
3	To take note of Related Party Transactions for the quarter ended on June 30, 2024	
4	To take note of Statutory payments made for the quarter ended on June 30, 2024	
5	To take note of Declaration on Statutory Compliance for the quarter ended on June 30, 2024	
6	To take note of Report on Reconciliation of Share Capital Audit for the quarter ended on June 30, 2024	
7	To take note of the Internal Audit Report of Big share Services Pvt. Ltd.	
B. ITEMS FOR DISCUSSION AND DECISION		
8	To consider, approve and take on record the Unaudited Financial Results for the quarter ended on June 30, 2024 as recommended by the Audit Committee and Limited Review Report thereon	
9	To consider any other matter with the permission of the chair	

Kindly make it convenient to attend the Meeting.

Thanking you.

Yours faithfully,

For Mitsu Chem Plast Limited

Sd/-

Ankita Bhanushali

Company Secretary & Compliance Officer

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AGENDA NOTES FOR EACH AGENDA ITEMS ARE AS FOLLOWS:

AGENDA NO. 1: LEAVE OF ABSENCE, IF ANY.

Leave of absence may be granted to the Director(s) who request for the same. The Board comprises of the following directors:

Mr. Jagdish Dedhia - Chairman and Whole time Director

Mr. Manish Dedhia - Managing Director & C.F.O

Mr. Sanjay Dedhia - Managing Director

Ms. Neha Huddar – Non-Executive Independent Director

Mr. Dilip Gosar - Non-Executive Independent Director

Mr. Hasmukh Dedhia - Non-Executive Independent Director

Requests for leave of absence received, if any, shall be intimated to the Board of Directors at their Meeting to be held on August 9, 2024.

The Board is requested to grant a Leave of absence to the absentee Director(s), if any.

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AGENDA NO. 2: NOTING OF MINUTES OF THE PREVIOUS BOARD MEETING

The last meeting of the Board was held on July 26, 2024. The draft minutes were circulated and the same shall be placed before the Members for its noting.

The Members are requested to note the same.

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AGENDA NO. 3: RELATED PARTY TRANSACTIONS, IF ANY

The transactions entered into by the Company with the related parties during the quarter ended June 30, 2024, is marked as **Annexure 1** to this Notice.

The Board is requested to take note of the same.

Manufacturing Units

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AGENDA NO. 4: NOTING OF STATUTORY PAYMENTS MADE FOR THE QUARTER ENDED ON JUNE 30, 2024

The details for the payment made in respect of Statutory dues under the various laws during the quarter ended on June 30, 2024, is marked as **Annexure 2** to this Notice.

The Board is requested to take note of the same.

Manufacturing Units

Unit-I: N-83/84, MIDC, Tarapur,
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AGENDA NO. 5: NOTING OF DECLARATION ON STATUTORY COMPLIANCE FOR THE QUARTER ENDED ON JUNE 30, 2024

The Managing Director's declaration on statutory compliance under various Laws applicable to the Company will be placed at the Board meeting.

The Board is requested to take note of the same.

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AGENDA NO. 6: NOTING OF REPORT ON RECONCILIATION OF SHARE CAPITAL AUDIT FOR THE QUARTER ENDED ON JUNE 30, 2024

The Reconciliation of Share Capital Audit Report issued by Ms. Shreya Shah, Practising Company Secretary for the quarter ended on June 30, 2024 pursuant to Regulation 76 of SEBI (Depositories and Participants) Regulations, 2018, is marked as **Annexure 3** to this Notice.

The Board is requested to note the same.

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AGENDA NO. 7 NOTING OF THE INTERNAL AUDIT REPORT OF BIGSHARE SERVICES PVT. LTD.

As per SEBI Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018, RTAs are required to carry out internal audit on annual basis and submit a copy of report of the internal audit to Issuer Company.

Further the circular provides that, the issuer Company shall place the said report before the Board of Directors.

A copy of the same is marked as **Annexure 4** to this Notice.

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AGENDA NO. 8: CONSIDER, APPROVE AND TAKE ON RECORD THE UNAUDITED FINANCIAL RESULTS FOR THE QUARTER ENDED ON JUNE 30, 2024 AS RECOMMENDED BY THE AUDIT COMMITTEE AND LIMITED REVIEW REPORT THEREON

The Unaudited Financial Results of the Company for the quarter ended on June 30, 2024, as recommended by the Audit Committee and the Limited Review Report thereon shall be placed before the Board for their approval.

The Board is requested to approve and adopt the same by passing the following resolution with or without modification:

DRAFT RESOLUTION:

“RESOLVED THAT pursuant to Regulation 33 read with Schedule IV of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Board hereby approves the Unaudited Financial Results in the prescribed format for the quarter ended on June 30, 2024.

RESOLVED FURTHER THAT Mr. Manish Dedhia, Managing Director & CFO of the Company, be and is hereby authorised to sign the Unaudited Financial Results of the Company to be submitted to BSE Ltd.”

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AGENDA NO. 9: ANY OTHER ITEM, IF ANY WITH THE PERMISSION OF THE CHAIR

The Board may discuss any other item, with the permission of the chairman.

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